

BASEBALL COMPLEX CHECKLIST FOR USERS



1. When games or practice is over pickup/cleanup all garbage including sunflower seeds, peanut shells etc.
 - a. Replace garbage liners in all trash cans within the baseball complex.
2. Put trash in dumpsters.
 - a. Empty all trash receptacles within the baseball complex into the large dumpster.
 - b. Ensure the lids on the dumpster are closed to keep debris from blowing out.
3. Restore infields, mounds, etc. to "Game Play "condition".
 - a. This does not include chalking the field.
4. Whenever possible use bullpen mounds except for games.
5. Lock and secure **ALL** doors and gates within the baseball complex.
6. Baseball Complex Restrooms:
 - a. Ensure all toilets are flushed and are not running.
 - b. Ensure water is shut off to all sinks.
 - c. Check outside hose bibs and water connections, ensuring they are turned off.
 - d. Report any damage to facility.
7. Put tools and equipment away after use.
 - a. Tools should be cleaned off and stored in proper storage racks or designated spaces.
 - b. Report any broken equipment.
 - c. Report inventory of supplies and equipment used that may need to be restocked or replaced.
8. Ensure any personal items remaining after play are removed from the baseball complex.
9. Concessions and Media Booth:
 - a. Make sure it is clean, lights are off and equipment is put away.
 - b. Ensure refrigerator and or freezer doors are closed securely.
 - c. Ensure no food is left out to attract mice, ants or other pests.
 - d. Ensure water is turned off.
 - e. All surfaces are wiped down, garbage is emptied out of building, appliances are turned off or unplugged.
 - f. Make sure all window screens are securely in place and windows are closed and latched shut.
10. Be courteous to other users – ***You are not the only one using the fields.***
11. Notify Price City Parks Department 435-636-3191 or Price City Public Works 435-637-5010 if there are problems or questions.
12. Schedule practice and games with Price City's designated scheduling contact person located at the Public Works Complex - 432 West 600 South, who can be reached Monday – Friday, 8am – 4pm at 435-637-5010.

FAILURE TO FOLLOW THE CHECKLIST AND OBSERVE THE RULES WILL RESULT IN REVOCATION OF USE.